

Affiliated Psychological & Medical Consultants, LLC

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FINANCIAL POLICY

Charges for Psychological services are DUE and PAYABLE at the time services are rendered.

It is our hope that you will understand that our collection policy is a necessary part in assuring the financial resources required to maintain this health care service for our patients.

If we have a contract with your insurance carrier, we will bill for all services rendered. You are, however, expected to pay all deductibles and co-pays when services are rendered.

If we have no contract with your insurance carrier, we do not file claims for office services. However, you will be provided with a copy of your bill so that you may submit to your insurance carrier for direct reimbursement to you. We do expect you to pay for all services at the time those services are rendered. We do not make it a practice to wait until the insurance company pays you.

If unusual circumstances should make it impossible for you to meet our expectations, we invite you to call or personally discuss the matter with our Office Manager. She can be reached at 770-535-1284. This will avoid misunderstandings and enable you to keep your account in good standing.

In the event that a collections process should become necessary, you would be billed for all collection agency/court costs incurred from that process.

I have read, understand and agree to the above Financial Policy.

Signature

Date